

CITY OF BLACK DIAMOND
PLANNING COMMISSION MEETING MINUTES
September 10, 2019, 6:00 PM

1) FLAG SALUTE, CALL TO ORDER, and ROLL CALL

Present: Commissioners: McCain, Butt, Ekberg, Olson, Ambur, Jensen, LaConte
Staff: Barbara Kincaid, Community Development Director
Carina Thornquist, Deputy City Clerk

2) APPROVAL OF MINUTES

a. Regular meeting of August 6, 2019

Commissioner Olson **Motioned** to approve the August 6, 2019 minutes with an edit on the 3rd paragraph of page 2; should say "Commissioners" instead of "Commissions". **Second** Commissioner Ambur. **Vote**, Motion **passed** 7-0.

3) PUBLIC COMMENT (opened at 6:04 and closed at 6:04 as no public was present)
None

4) PUBLIC HEARING
NONE SCHEDULED

5) STUDY/WORK SESSION

a. Annual Comprehensive Plan Amendment Docket

Community Devel. Director Kincaid explained that the Comp Plan periodic update is required every 7 years, but amendments to a comp plan should be done on a yearly basis. Ms. Kincaid explained the difference between the periodic update and annual amendments. She also explained the docketing process as part of the amendment process. Director Kincaid went over each of the items on the proposed preliminary docket in the memo she had prepared for the Commissioners. There was discussion about the items on the preliminary docket. Particularly regarding a policy to implement different roadway design standards for old town. Ms. Kincaid said she would bring more information back to continue this discussion.

6) UNFINISHED BUSINESS

a. **Zoning Map and Zoning Code Changes**

Director Kincaid explained the maps provided to the Planning Commission. She discussed how the Comp Plan land use map had been changed during the just

completed periodic update and that the zoning map needed to reflect these changes. She talked about finding some Scribner errors in the newly updated Comp Plan map that needed to be corrected as well. Director Kincaid reviewed the Comp Plan map to go over the corrections due to mapping errors. She also went over the draft Zoning Map amendments to make sure they were all consistent with the Comp Plan map.

Ms. Kincaid and the Commissioners discussed holding Public Hearing and Commissioner Olson **motioned** to hold 2 Public Hearings on October 8, 2019; 1) Zoning Map Changes, and 2) Comprehensive Plan Preliminary Docket, **Second** by Commissioner Butt. **Vote**, Motion **passed** 7-0.

Ms. Kincaid stated that Public Notices will be sent out shortly.

b. Setbacks

Director Kincaid researched the setbacks of Enumclaw, Sumner, and Auburn and reported what she found. She also handed out "Zero Lot Lines" and briefly explained the concept of this type of setback. More work will be needed on this issue.

7) COMMUNITY DEVELOPMENT DEPARTMENT REPORT

Ms. Kincaid stated that the department is steadily busy, and there is a vacancy for Building Inspector. Reminder that Sign code will be coming.

8) PUBLIC COMMENTS

None

9) ADJOURN

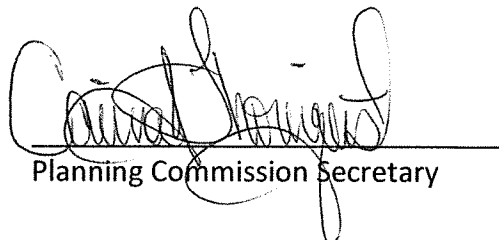
Commissioner Olson **motioned** to adjourn, **Second** by Commissioner Jensen. **Vote**, Motion **passed** 7-0.

THE MEETING ADJOURNED AT 7:10 PM

These minutes were respectively recorded by Carina Thornquist, Deputy City Clerk

ATTEST:


Pam McCain, Chairperson


Planning Commission Secretary